

GUIDELINES FOR ADMISSION TO KENDRIYA VIDYALAYAS (2010-11)

1. In supersession to all guidelines that have been issued governing admissions in Kendriya Vidyalayas, the following guidelines are issued to regulate admissions in the Vidyalayas with effect from the academic session 2010-11.

2. DEFINITIONS

Unless the context suggests otherwise, the definition of the following terms would be as below :-

- (i) CENTRAL GOVERNMENT EMPLOYEES : An employee who draws his emoluments from the consolidated fund of India.
- (ii) TRANSFERABLE : An employee who has been transferred at least once in the preceding 7 years shall be deemed to be transferable.
- (iii) TRANSFER : An employee would be treated as transferred only if he/she has been transferred by the competent authority from one place/urban agglomeration to another place/urban agglomeration which is at a distance of at least 20 kms.
- (iv) AUTONOMOUS BODIES / PUBLIC SECTOR UNDERTAKINGS : Organizations which are fully financed by the government or where the government share is more than 51 per cent would be deemed to be autonomous bodies/ public sector undertakings.

CLASS STRENGTH :

Each section of each class would have a maximum student strength of 40 for the purpose of fresh admissions.

Note:- 05 additional admissions can be granted to the children of transferable employees coming on transfer after the registration process. These admissions can be granted between 10th of August and 30th of September.

3. PRIORITIES IN ADMISSION

The following priorities shall be followed in granting admissions:-

(I) KENDRIYA VIDYALAYAS UNDER CIVIL/DEFENCE SECTOR :

1. Children of transferable central government employees including ex-servicemen.
2. Children of non-transferable Central Government employees including ex-servicemen.
3. Children of transferable and non-transferable employees of Autonomous Bodies/Public Sector Undertaking/Institute of Higher Learning of the Government of India.
4. Children of transferable State Government employees.
5. Children of non-transferable employees of State Government.

- 6 Children of transferable and non-transferable employees of Autonomous Bodies/ Public Sector Undertakings/Institute of Higher Learning of the State Governments.
7. Children from any other category.

(B) KENDRIYA VIDYALAYAS UNDER PUBLIC SECTOR UNDERTAKINGS/ INSTITUTES OF HIGHER LEARNING :

1. Children and grand children of employees of the Public Sector Undertakings/Institutes of Higher Learning which finance the concerned Kendriya Vidyalayas fully;
- 2-8 The priorities given for Kendriya Vidyalayas under Civil/Defence sector will follow in the same sequence, thereafter.

4. ELIGIBLE AGE FOR ADMISSION

- A. A child must be 5 years old on 31st March in the academic year in which admission is being sought for admission to class I and for admission to class II the age must be 6 years. For class III age must be 7 years as on 31st March,2010. For remaining classes, the eligible age will be calculated as on 30th September of the Academic year.
- b. An upper age limit for admission is fixed as the minimum age limit plus two years. No child would be eligible for admission in a class, if the age is more than the maximum age prescribed. The maximum age would be further relaxed by two years for handicapped children only. All such cases will be disposed of at the level of the Principal. Minimum and maximum age for the session 2010-11 are given below :

CLASS	MINIMUM AGE ON 31 ST MARCH OF THE YEAR IN WHICH ADMISSION IS SOUGHT	MAXIMUM AGE ON 31 ST MARCH OF THE YEAR IN WHICH ADMISSION IS SOUGHT
I	5 years	7 years
II	6 years	8 years
III	7 years	9 years

CLASS	MINIMUM AGE ON 30 TH SEPTEMBER OF THE YEAR IN WHICH ADMISSION IS SOUGHT	MAXIMUM AGE ON 30 TH SEPTEMBER OF THE YEAR IN WHICH ADMISSION IS SOUGHT
IV	8 years	10 years
V	9 years	11 years
VI	10 years	12 years
VII	11 years	13 years
VIII	12 years	14 years
IX	13 years	15 years
X	14 years	16 years

- C. There is no age restriction for admission to class XI provided the concerned child is seeking admission in the year of passing the class X examination. Similarly there will be no upper & lower age limit for admission to class XII provided there has been no break in the continuous study of the child after passing class X/XI.
- D. Requirement of maximum/minimum age for admission will not be applicable for children of officials of the Indian Embassy in Kendriya Vidyalayas located abroad.

5. **METHOD OF ADMISSION**

(A) **CLASS I TO VIII** : No admission test shall be conducted for admission to class I to VIII. All applications received shall be divided into 7 categories in order of priority to the extent vacancies are available. When a stage is reached that the list of one category can not be fully accommodated for admission, the following procedure shall be adopted :

- (I) If the list is of children of category-I, short listing for admissions shall be done on the basis of number of transfers of the parents during the preceding 7 years. The children whose parents have been transferred more number of times shall get precedence over children whose parents have been transferred less number of times.
- (II) If children of transferable Central Govt. employees fall in category-II like in project sector KVs, short-listing for admission in class I will be done on the basis of the number of transfers of the parents during the preceding 7 years for the said category.
- (II) The cases having equal number of transfers within the transferable categories will be decided on the basis of age seniority i.e. date of birth, if vacancies are not enough to accommodate all the eligible children. For

example, total number of Category -I children will be arranged in a chronological manner according to date of birth and if two vacancies are there in particular class, two children from the top can be admitted. Same procedure of age seniority will be applied if all the candidates of any particular category cannot be admitted against the available vacancies. If two children tie up as per date of birth, following criteria shall be adopted:-

- If two children possess same date of birth, preference be given to (1) sibling in the same KV (2) a child who is residing nearer to KV (3) girl child/single girl child. This applies for non-transferable categories also.
- (B) CLASS IX - For admission to this class, an admission test shall be conducted and a merit list prepared for each category of priority separately. Admission shall be granted in order of merit going by the sequence of the categories as prioritized in Para 3.
- (C) Candidates securing less than 33% marks in any subject shall not be eligible for admission irrespective of their category in the priority unless provided otherwise in these guidelines:.
- (D) An admission test shall be conducted in the following subjects :-
(I) For IX class - Hindi, English, Math, Social Studies and Science.
Note: No admission test will be conducted up to class VIII
- (E) Concession up to five marks can be given for deficiency in language (Hindi & English), if adequate number of candidates fail to qualify in the admission test. However, an assurance would be required in writing from the parents that the language deficiency in the child will be removed within the academic session.
- (F) Students belonging to SC/ST will be eligible for admission on securing 25% in aggregate. However, an assurance would be required in writing from the parents that the deficiency of the child will be removed within the academic session.
- (G) Admissions to class X & XII will be entertained subject to availability of vacancies. Such admission to class X and XII will be considered by the Assistant Commissioner of the region concerned, only if, the average strength in class X/ XII is below 40.
- (H) Eligibility conditions for such admissions are given below:
- A. The child has been in the same course of studies i.e. in the CBSE-affiliated school.
 - B. The child must have obtained not less than 5.5 CGPA in class IX (CGPA be calculated as per formula applied by CBSE in class X). For admission to class XII 50% marks in class XI examination is a must.
 - C. The child should OTHERWISE be eligible as per KVS admission guidelines.
 - D. The combinations of subjects are available in Kendriya Vidyalayas.

CLASS XI ADMISSIONS:-

Fresh admissions would be made after accommodating all the eligible students of the same KV in the entitled stream and thereafter other KVs. Fresh admission for remaining vacancies would be made in order of merit in the sequence of categories of priority on the basis of the board results of class X. There would be no fresh admission in class XI over and above the class strength. Admissions in different streams for children seeking admission from KVs & non-KVs would be made on fulfilment of the following requirements:

The cut off Grade and CGPA for admissions in Science, Commerce & Humanities streams would be as under:

i. Science Stream

(i) Science with Mathematics

- (a) A Minimum of C1 GRADE in Maths
- (b) A Minimum of C1 GRADE in Science
- (c) Average Grade point in Maths & Science taken together must be 6.5
- (d) A Minimum of 6.0 CGPA

(ii) Science without Maths

Science without mathematics may be allowed if the student has secured C1 GRADE in Science with at least 6.0 CGPA

ii. Commerce Stream.

- (a) A minimum of 5.4 CGPA
- (b) Mathematics can be offered with Commerce if the student has obtained a minimum of C1 GRADE in Mathematics.

iii. Humanities Stream

All students of Kendriya Vidyalayas if they are declared successful by the CBSE would be given admission. However, Humanities with mathematics can be offered if at least C1 GRADE is obtained in Mathematics.

Note: INFORMATICS PRACTICES AS AN ELECTIVE SUBJECT IS OFFERED TO ALL STREAMS. ADMISSION TO THIS WOULD BE GRANTED AS PER THE COMBINED MERIT LIST.

Computer Science / Bio-Technology, wherever available as an elective subject is to be offered to students of Science Stream and admission would be granted as per combined merit list. **Multi-media & Web-Designing Technology** (wherever available) as elective subject may be offered to students of all the streams (Commerce, Humanities & Science)

Following concessions will be allowed for admission to Science and Commerce streams.

- a) Students belonging to SC/ST would be given upgradation by one grade in two subjects wherever required. CGPA may be enhanced by 0.4 for the purpose of admission to class XI Science/Commerce Stream.
- b) The following concession will be granted to students for admission who participated in Games & Sports meet/Scouting & Guiding/NCC/Adventure activities at various levels. The certificate needed for this purpose can be of any preceding years.

S.No.	Sports Games &	NCC	Scouting/Guiding	Adventure Activities for admission to Science/Commerce stream	Concession of marks
a.	Participation at SGFI or equivalent level.	'A' certificate and participation in Republic/PM Rally	Rashtrapati Puraskar award certificate	NIL	0.8 points in CGPA
b.	Participation at KVS National/ State level	'A' certificate and best Cadet in distt/State level	Rajya Puruskar award certificate with 07 proficiency badges.	NIL	0.6 points in CGPA
c.	Participation at KVS Regional/ District Level	'A' certificate	Tritiya sopan certificate with 05 proficiency badges	Participation in at least one 10-days adventure activity	0.2 points in CGPA

Maximum concession under Sports / Games / NCC / Scout / Guide/Adventure will not exceed 0.8 points in CGPA. In case of eligibility for more than one concession under different categories as mentioned at (a) and (b) above, only one concession having maximum advantage to the candidate will be allowed.

- (c) Admission of non eligible children of Embassy Officers in all Kendriya Vidyalayas abroad in class XI will be decided by the Commissioner, KVS on case to case basis
- (d) Principal may admit children to class XI only up to the permitted class strength.

- (e) A student who was earlier not found eligible for admission to a particular stream may be allowed fresh admission to a particular stream in class XI in the next academic session, if he/she improves his/her performance within one year from the same Board.

In case of two or more candidates obtaining equal CGPA (overall indicative percentage of marks) the inter-se-merit of such candidate may be determined as follows.

For Science based Course.

1. Candidates obtaining higher CGPA (indicative percentage of marks) in one compulsory language (Better of English/Hindi) Mathematics and Science.

For Commerce based courses with Mathematics.

2. Candidates obtaining higher CGPA (indicative percentage of marks) in one compulsory language (Better of English/Hindi) Mathematics and Science /Social Science

For Commerce based courses without Mathematics.

3. Candidates obtaining higher CGPA (indicative percentage of marks) in one compulsory language (Better of English/Hindi) Mathematics and Science & Social Science

For Humanities based Course

4. Candidates obtaining higher CGPA (indicative percentage of marks) in one compulsory language (Better of English/Hindi) Social Science & 2nd language.

6. RESERVATIONS

A. 15% seats for Scheduled Caste and 7.5% for Scheduled Tribes shall be reserved in all fresh admissions. However, for schools in civil sector except those meant for para military forces the percentage of reservation of seats shall be equal to the percentage of SC/ST population in the State/UT subject to the minimum of national average (i.e. 15% for S.C and 7.5% for S.T.) and maximum (S.C. and S.T. taken together) limited to 50%. Based on these formulations, the percentage of reservation for civil sector Kendriya Vidyalayas except those meant for para military forces in different States / UTs shall be strictly as per annexure-IV.

B. 3% seats will be horizontally reserved for physically handicapped children - blind, orthopaedically and hearing impaired etc.

Horizontal reservation would mean that 3% of 15% would be reserved for handicapped children of SC, 3% of 7.5% would be reserved for handicapped children of ST and 3% of 77.5% would be reserved for handicapped children of general categories.

C. In case enough SC and ST candidates eligible for admission are not available till 20th July, such vacant seats for SCs will be offered to STs and vice versa. The seats remaining unfilled thereafter shall be de-reserved with

the approval of the Asstt. Commissioner of the Region and offered to the candidates belonging to categories I,II,III etc. (in that sequence).

7. SPECIAL PROVISIONS:

The following special provisions will be operative for admission w.e.f. academic session 2010-11 :

Following categories of children would be admitted over and above the class strength except where stated otherwise in the provision itself.

- I. The children and dependent grand children of Hon'ble Members of Parliament.
- II. Children and Grand children (children of son or / and daughter) of serving and retired KVS employees.
- III. Children of Central Government employees who die in harness.
- IV. Children of recipients of Paramveer Chakra, Mahavir Chakra, Veer Chakra, Ashok Chakra, Kirti Chakra & Shourya Chakra.
- V. Children of recipients of President's Police medal for gallantry & Police medal for gallantry.
- VI. Meritorious sports children who have secured I, II & III position in SGFI/CBSE/National/State level games organized by the Government.
- VII. Recipients of Rashtrapati Puraskar in Scouts & Guides.
- VIII Single girl children in class I and from class VI onwards subject to a maximum of two per section in class I and two per class in class VI and onwards.
- IX Children who are recipients of National Bravery Award , or of Balshree Award instituted by National Bal Bhawan.
- X Children whose parent is a teacher, and is a recipient of National Award for teachers.
- XI Children who have shown special talent in Fine Arts and have been recognized at the National or State level.
- XII 100 children of employees of the Ministry of HRD would be admitted every year on orders issued by the KVS (HQ). " In case adequate applications for admission of children of employees of the Ministry of HRD are not available, Kendriya Vidyalaya Sangathan may nominate additional names upto the prescribed limit to ensure full utilization of this provision."
- XIII 60 admissions in Kendriya Vidyalayas located anywhere in India and 15 children, in hostels in Kendriya Vidyalayas , of employees of the Ministry of External Affairs would be admitted each year on orders issued by KVS (HQ). These would be subject to the following conditions for the two categories :-
 - (i) 60 admissions in Kendriya Vidyalayas located anywhere in India be utilized exclusively for children returning from abroad along with their parents after their posting. Seats under this provision remaining unutilized at the time of normal admissions will remain as such and will be utilized for children who return to India after the beginning of the academic session and up to 30th September. Children who return to India after 30th September would be considered for admission up to 30 th November along with other priority category I children . No special consideration will be given to MEA staff under this

priority. All these admissions will be subject to the condition that not more than 5 children would be admitted in one school in a year and that the children would be submitting a transfer certificate of a school abroad, in which they had been studying prior to seeking admission in a KV. All admissions under this provision will stop once the quota for special provisions is completed for concerned classes.

(ii) 15 seats for admission in hostels in Kendriya Vidyalayas would be allotted to the children whose parents are going abroad on a posting to station, which does not have adequate educational facilities. The required information in this respect would need to be given by the Ministry of External Affairs.

- XIV 15 children of the employees of the Research and Analysis Wing (RAW) would be admitted on orders to be issued by the KVS Hqrs. Of these, a maximum of 5 seats would be given in Delhi and the remaining would be outside Delhi.
- XV 05 seats in each section of class I and 10 seats in all other classes put together will be reserved every year for the children of the sponsoring agency in all schools except those specifically notified otherwise by the Commissioner. The wards of deceased employees of Public Sector Undertakings who have died while in service may also be included under this quota. In Civil Sector schools sponsored by State Govt., the children of State Govt. employees would come under this provision. Similarly in Defence/ Project/ Institution of Higher Learning sector schools only the children belonging to employees working in these sectors would come under this provision. Admission to class I would be within the approved class strength while for other classes it would be over and above class strength.
- XVI Chairman, Vidyalaya Management Committee can recommend maximum two admissions in the concerned Kendriya Vidyalaya under his discretionary quota. These two admissions may be recommended in one class or all classes put together except classes X & XII.
- XVII Wherever land has been sponsored by DDA for Kendriya Vidyalayas located in Delhi, admission to children of regular DDA employees would be restricted to 5 seats per section in class I and 5 seats in all other classes put together. Admission in class I would be within the approved strength of the section while for other classes this would be over and above the class strength.
- XVIII. Each Hon'ble Member of Parliament can refer two cases for admission under Special Dispensation in an Academic year in Kendriya Vidyalaya(s) located within the Parliamentary Constituency of the concerned Lok Sabha MP for eligible children belonging to the constituency. Rajya Sabha MP can recommend admission in any KV located within the state from which he/she stands elected. The parents of the children who are being recommended should belong to the constituency either by domicile

or on account of exigencies of services. Recommendations can be made for any of the classes except pre primary and X & XII.

The admissions recommended under this clause will be regulated in the following manner:-

1. These admissions would be made in the beginning of academic year and no admission would be made after the prescribed cut off date as applicable for general admissions i.e. 31st July.
2. Recommendations can be made for any of the classes except pre primary and X & XII.
3. The recommendations are subject to the eligibility of the child in respect of age and fitness in the admission test to be conducted by Kendriya Vidyalaya for one class lower than the class for which recommendations have been made. Admission test will be conducted only for admission in class IX.
4. The recommendations to be made by the Hon'ble Members of Parliament shall be valid only if they are made in the format prescribed (Annexure-III). Recommendations once made would be final and would not be subject to change. (87th MEETING OF BOG DATED 06.05.2010)

8. **CLASS STRENGTH (87th MEETING OF BOG DATED 06.05.2010)**

(A) Fresh admission can be done in each section of each class up to 40. Such admission would be done up to 31st of July. After waiting for a period of ten days, 05 more students could be admitted in each section/class between 10th August to 30th September provided such candidates are the wards of Central Govt. employees belonging to category-I. In addition to the children of parents transferred during the year, the children of parents belonging to Cat.I transferred during previous years will also be considered eligible for admission if seats are available after accommodating the children of category - I parents transferred during the particular academic session.

(B) **CHANGE OF SHIFT (26TH AAC DT 19.4.05 RATIFIED BY 73RD BOG MEETING DT. 08.07.05)**

Students already admitted in second shift can switch over to first shift or first shift students to second shift with the approval of Vidyalaya Management Committee only. The VMC before granting approval must examine the merit of each case provided the enrolment in each section of the Kendriya Vidyalaya does not violate the prescribed norm of class strength as mentioned. **As such cases pertaining to change of shift will not be referred to KVS(HQ) for consideration.**

SCHEDULE AND PROCEDURE FOR ADMISSION:

(I) An advertisement shall be issued by the Regional Office in the local newspapers at the cluster level in the 1st week of February giving the admission schedule for registration etc. and inviting children to have themselves registered for admission in Kendriya Vidyalayas. This advertisement should specifically indicate that admissions in Kendriya Vidyalayas are not restricted to Central Govt. employees and are open to all, only certain priorities have been laid down as per which children of different categories would receive priority in admission. The reservations for SC, ST and Physically Handicapped should also be indicated. It is made very clear that applicants of all categories shall have rights over unreserved (total minus reserved) seats.

(II) There will be no distinct dates for sale of forms and registration of children. Both these activities shall proceed together. The admission schedule for the year 2010-11 will be as under :-

CONTENTS	SCHEDULED DATES
A. FIRST ROUND OF ADMISSION	
Advertisement for admission by Regional offices	First week of Feb. 2010
Sale of Forms & Registration(except class XI)*	15 Feb. 2010 onwards
Last date of Registration for class I and other classes (except class XI)	20-03-2010(2 PM TO 5 PM)
Admission test class II onwards	07-04-2010 to 09-04-2010
Declaration of list & admission for class I	25-03-2010 TO 31-03-2010
Declaration of list class II onwards	16-04-2010
Admission class II onwards	21-04-2010 to 23-04-2010
Dereservation of quota	21-07-2010 to 26-07-2010
Registration for class XI*	Within 20 days after declaration of Board results
Display of list & Admission for class XI	Within 27 days after declaration of Board results
Last date of Admission	31-07-2010
Admission accorded by Commissioner, KVS for the wards of Central Govt./Central PSU employees who are actually coming on transfer after 30 th September up to 30 th November subject to availability of vacancies.	Up to 30-11-2010
B. SECOND ROUND OF ADMISSION(IF VACANCY EXISTS)	
Notification for vacancy at Regional & KV Level	30-06-2010
Registration	01-07-2010 to 07-07-2010
Admission test	12-07-2010 to 13-07-2010
Display of admission test	16-07-2010 to 17-07-2010
Admission	19-07-2010 to 20-07-2010

subject to availability of vacancy in a particular class. This includes class X and XII as well.

- (III) Registration shall not be done if there is no vacancy or likelihood of any vacancy in a particular class. In case a vacancy arises in future, registration can be made after giving wide publicity at local level and admission can be granted as per KVS Admission Guidelines.
- (IV) For SC, ST and physically handicapped children, the seats will be dereserved only after 20th July, 2010. If such children approach the school later for admission after this date, they shall be granted admission up to 31st July 2010.
- (V) In case the number of children seeking registration is less because of which all seats have not been filled up, the Principal shall issue a second/third advertisement in the months of May and June notifying the availability of vacancies.
- (VI) As per KVS directions, admissions are required to be made with the approval of the Executive Committee of the Vidyalaya. In case the Executive Committee does not approve the admissions up to the full sanctioned strength of the class, the Principal shall intimate this fact to the Assistant Commissioner by the 20th of April and with the approval of the Assistant Commissioner shall grant admission to children as per the admission guidelines for the remaining seats by 30th of April.
- (VII) Registration for class XI shall be taken up immediately after the declaration of results of class X and admissions up to the full strength of the class should be completed within 27 days after declaration of results by CBSE. In case there is any difficulty in admitting children up to the full strength because of the Executive Committee of the Vidyalaya not approving the same, the procedure as laid down for other classes above shall be followed and admissions up to the sanctioned strength of the class shall be made by 31st of July with the approval of the Assistant Commissioner. Remaining seats, if any, will be filled up from 10th August but in no case later than 30th September.
- (VIII) Registration forms shall be made available by the Principal on payment of Rs.100/- along with school prospectus.
- (IX) Registration forms complete in all respects and accompanied by all required documents must be submitted to the Vidyalaya office within the prescribed date.
- (X) Attested copies of the following documents would be required to be submitted along with the application form for registration :-
 - A. For Class I, certificate of proof of age in the form of a birth certificate issued by the authority competent to register births. This will include certificates from Notified Area Council / Municipality / Municipal Corporation, extract about the date of birth from records of Village Panchayat, Military Hospital and

service records of Defence personnel. For other classes, the date of birth recorded in the transfer certificate issued by a school recognized by the State Education Department would be accepted. Admissions upto class-V may be granted without any school transfer certificate provided the child is otherwise eligible and his birth certificate has been issued by a Govt. body.

- B. For grand children of Hon'ble Member of Parliament and PSU employees a proof of relationship of either of the child's parents with the Hon'ble Member of Parliament or PSU employees would be needed. Further, a declaration of dependency would be required in case of grand children of Hon'ble M.P.s
- C. For grand children of KVS employee a proof of relationship would be required.
- D. A certificate that the child belongs to the Scheduled Caste/Scheduled Tribe wherever applicable, issued by the competent authority. The certificate in respect of either of the parents may be accepted initially for the purpose of admission, if this certificate is not available for the child. However, the certificate in respect of the child has to be submitted within a period of 3 month from the date of admission.
- E. A certificate from the civil surgeon/rehabilitation centre or any other competent authority defined by the Government of India O.M. No. 36035/5/88/Estt.(sct) dated 4.5.1999 certifying the child to be handicapped, wherever applicable. In case, where the handicap of the child can be visually seen by the Principal, the child may be accepted as handicapped even without a certificate. However, the parent may be advised to obtain the relevant certificate from the competent authority and submit the same to the school.
- F. A service certificate showing the number of transfers during the preceding 7 years duly signed and stamped by the head of office bearing the name, designation and other relevant particulars in block letters.
- G. A certificate of retirement for uniformed Defence employees.

NOTE :

- (I) Mere registration will not confer a right to admission.
- (II) Incomplete application forms shall normally be rejected. In case vacancies remain, the Principal may allow completion of the form later at his discretion.
- (III) Admission secured on the basis of any wrong certificate shall be cancelled by the Principal forthwith and no appeal against such action of the Principal shall be entertained.
- (IV) When a child is registered for admission in class I in a Kendriya Vidyalaya but, before the declaration of the result, his parent is transferred to another station, the child should be deemed to have been registered for admission in the Kendriya Vidyalaya at the station of posting even if the last date of registration at that place has expired. The registration form in original be transferred to the Kendriya Vidyalaya of new place of posting and a photo copy of the same be retained in the school where the child was initially registered.

10. EQUIVALENCE OF N.I.O.S./STATE BOARDS/ICSE FOR ADMISSION IN CLASS XI IN KENDRIYA VIDYALAYAS (88th MEETING OF BOG DATED 14.05.2010)

The students of State Boards/ICSE/NIOS where marks are awarded be considered for admission in class XI if vacancies exist. The marks awarded in various subjects be considered against the corresponding Grade awarded by CBSE .

2. Marks of different subjects are to be converted into grades and grade points as per CBSE norms as given below:

(a) Conversion of marks into Grades:

Marks range	Grade
91-100	A ₁
81-90	A ₂
71-80	B ₁
61-70	B ₂
51-60	C ₁
41-50	C ₂
33-40	D
21-32	E ₁
0-20	E ₂

(b)

Marks obtained out of 100*	Grade as per range	Grade Points

* Conversion may be done where maximum marks are not out of 100

(c) CGPA to be calculated by adding up the grade points of 5 subjects including one language and dividing it by 5.

2. After conversion, provisions given in Admission Guidelines 2010-11 for class XI are to be followed.

11. LAST DATE FOR ADMISSION

The last date for admission and the competent authority to allow it will be as follows :-

(a)	Up to 31 st July	Principal
(b)	Up to 30 th September	Chairman, VMC
(c)	Up to 30 th November	Commissioner, KVS (only for the wards of Central Govt. / Central PSU / Institutes of Higher Learning employees who are actually coming on transfer after 30 th September but upto 30 th November subject to availability of vacancies)

12. ADMISSION WITH KV TRANSFER CERTIFICATE (TC) (88TH MEETING OF BOG DATED 14.5.2010)

- (i) Admission of children with KV TC will be automatic if the parent has been transferred from the station where the child was earlier studying to the station where admission is being sought and the transfer involves change of station. TC cases can be accommodated upto the class strength of 55th after which efforts should be initiated to open additional sections.
- Defence personnel and Para-military Forces who shift their families to a station of their choice whenever they are transferred to some non-family areas or posted in Naxal affected areas, can admit their child(ren) on KV TC in a KV located at the station where they will keep their family.
- (ii) In all other cases where transfer of the parent is not involved the admission with KV TC would be done only with the prior approval of the Assistant Commissioner of the region provided the enrolment in the class / section does not exceed the prescribed ceiling mentioned above.
- (iii) Notwithstanding (i) & (ii) above, if the enrolment in the class / section to which admission is being sought for is above the ceiling prescribed, the Assistant Commissioner of the region is empowered to grant admission in any other Kendriya Vidyalaya of the station where vacancy exists.
- (iv) Request for transfer within a region from crowded class & school to a less crowded class & school may be considered on the merit of the case.
- (v) A student with KV TC may also be permitted in project KVs only up to class strength of 45 with the prior concurrence of Chairman, VMC. Beyond this no admission on KV TC would be done in project schools. However, Assistant Commissioner of the region is empowered to allow admission in the project/nearest KV in extremely deserving cases.
- (vi) Children who were earlier studying in Kendriya Vidyalaya but due to (a) transfer of parent or (b) relocation due to exigency caused by posting of parent to field area was compelled to study in a school other than Kendriya Vidyalaya, if the said parent subsequently gets transferred to a place where a Kendriya Vidyalaya exists, his/her child be considered for admission, consequent upon the transfer/movement of the parent subsequently to a place where a Kendriya Vidyalaya exists, over and above the class strength. A proof to this effect has to be provided by the parent.

13.(A) ADMISSION OF CHILDREN STUDYING ABROAD(88TH MEETING OF BOG DATED 14.5.2010)

A KV child who went abroad with his parents on their deputation to a foreign country will be admitted to corresponding class on their return to India by the Principal of concerned Kendriya Vidyalaya.

13.(B) ADMISSION IN KENDRIYA VIDYALAYAS LOCATED ABROAD. (88th MEETING OF BOG DATED 14.5.2010)

- (A) Admission of Non eligible cases in class XI (Science) within the class strength are to be decided by the Commissioner, KVS on case to case basis.
- (B) Last date for admission for the children of the Embassy who come on transfer can be relaxed.
- (c) Requirement of maximum/minimum age for admission will not be applicable for children of Officials of the Indian Embassy in KVs located abroad.

14. ADMISSION OF WARDS OF ARMED FORCES

Automatic admission of children in the Kendriya Vidyalayas on the basis of transfer certificate issued by the CBSE affiliated schools run by Armed Forces (e.g Army, Air Force, Navy) will be entertained only if the class strength is less than 40 and the parent has been transferred to that place or has desired to settle at the place after his retirement., provided no such school/class (run by Armed Forces) is available at new place of posting/settlement. This provision shall be applicable to schools run by Indian Coast Guard also. (F.110332/2008-KVS(Acad.) dt.01.07.2009)

It is clarified that above provisions are only for the wards of Defence personnel viz. sons & daughters only. This will not include the grand children of Defence personnel. Provisions of KVS admission guidelines including the eligibility criteria for age and marks will be followed in letter and spirit. Also the fee including VVN is to be paid from the month of admission of the child in the Kendriya Vidyalaya regardless of the fact that the fee for succeeding months have already been paid in the school from which TC has been issued for admission to KV. TCs issued by the CBSE schools of Defence Ministry/Depts/Authority will be endorsed by the concerned Asstt. Commissioner of the region where admission is sought.

15. ADMISSION OF WARDS OF KVS EMPLOYEES (88TH MEETING OF BOG DATED 14.5.2010)

The Children and grand children of the serving and retired employees of KVS (Kendriya Vidyalayas, Regional Offices, ZIETs and KVS(Hqrs.) will be considered for admission at any time of the year irrespective of the class strength/year of transfer/recruitment. However, for class IX, the child has to clear the admission test.

16. ADMISSION OF PRE PRIMARY STUDENTLS IN CLASS I.

The policy of automatic admission of pre primary students in class I has been withdrawn w.e.f. session 2008-09. Now all admissions in class I shall be treated as fresh admissions and shall be dealt with as per rules in vogue. (F.28 - 66/2006-KVS(Acad.) dt.13.03.2007)

Annexure - I

TO WHOMSOEVER IT MAY CONCERN

CERTIFICATE FROM PRIORITY - 1* CANDIDATES FOR ADMISSION
IN CLASS I, IN KENDRIYA VIDYALAYAS

I, (Smt./Shri) _____ (Name)
_____ (rank/designation)

of _____ (unit/ship/Deptt). do hereby certify that during the
past 7 years I have been transferred 1/2/3/4/5/6/7 times
from one station to another, the details of which are given as under :-

S.No	Formation/Unit /Depot/Office	Whether moved with family	Place	Period		Total Period of stay	Authority of move
				From	To		

I further certify that in case the above-mentioned facts are found incorrect, my child
will be disqualified for admission to Kendriya Vidyalaya.

SIGNATURE OF PARENT

PLACE :

DATE :

Annexure-II

PLEASE REFER PRIORITIES PRESCRIBED IN ADMISSION GUIDELINES.

COUNTERSIGNED

(Countersigned by Commanding Officer of the Rank of Colonel OR Equivalent)

I, Sh.-----rank/designation-
-----name-----
unit/ship/department-----hereby certify that the
particulars given in para 1 have been authenticated by the records held in the office and
found to be correct.

Place:

Date:

(SIGNATURE OF THE CO/OC UNIT)

1. Minimum period of posting/stay at a place should be six months.
2. Form to be signed by an officer not below the level of Colonel or equivalent in Navy/Air Force/Para-Military Forces.
3. In case the CO is below the rank of Colonel, the form be signed by the Station Commander/Colonel/Colonel in a station.

Annexure-III

KVS NO.-----

(NAME & ADDRESS OF THE MP)

F.-----

Dated_____

Dear -----

I am to refer to your letter No. F. 11019/02/2010-KVSHQ/Acad. Dated-11.5.2010 regarding recommendations for admissions of the children in Kendriya Vidyalayas under Special Dispensation and recommend the following two names whose particulars are given below:

S.No.	Name of the Child	Father's/Mother's Name	Class	Name of KV	Residential Address
1.					
2.					

The above two recommendations are for the session 2010-11 and the parents are the resident of my constituency.

Yours sincerely,

Commissioner
Kendriya Vidyalaya Sangathan
18, Institutional Area
Shaheed Jeet Singh Marg
Delhi-110602

ANNEXURE-IV

Sl.No.	State	% of SC Population	% of ST Population	% of reservation for SC	% of reservation for ST	% of total reservation
1.	Andhra Pradesh	16.2	6.6	16	7.5	23.5
2.	A & N Islands	NSC	8.3	15	8	23
3.*	Arunachal Pradesh]	6	64.2	15	35	50
4.	Assam	6.9	12.4	15	12	27
5.	Bihar	15.7	0.9	16	7.5	23.5
6.	Chandigarh	17.5	NST	18	7.5	25.5
7.	Chattisgarh	11.6	31.8	15	32	47
8.*	Dadar & Nagar Haveli	1.9	62.2	15	35	50
9.	Daman & Diu	3.1	8.8	15	9	24
10.	Delhi	16.9	NST	17	7.5	24.5
11.	Gujarat	7.1	14.8	15	15	30
12.	Goa	1.8	NST	15	7.5	22.5
13.	Haryana	19.3	NST	19	7.5	26.5
14.	Himachal Pradesh	24.7	4.0	25	7.5	32.5
15.	Jammu & Kashmir	7.6	10.9	15	11	26
16.	Jharkhand	11.8	26.3	15	26	41
17.	Karnataka	16.2	6.6	16	7.5	23.5
18.	Kerala	9.8	1.1	15	7.5	22.5
19.*	Lakshadweep	NSC	94.5	15	35	50
20.	Madhya Pradesh	15.2	20.3	15	20	35
21.	Maharashtra	10.2	8.9	15	9	24
22.	Manipur	2.8	34.2	15	34	49
23.*	Meghalaya	0.5	85.9	15	35	50
24.*	Mizoram	NSC	94.5	15	35	50
25.*	Nagaland	NSC	89.1	15	35	50
26.	Orissa	16.5	22.1	17	22	39

27.	Punjab	28.9	NST	30	7.5	37.5
28.	Pondicherry	16.2	NST	16	7.5	23.5
29.	Rajasthan	17.2	12.6	17	13	30
30.	Sikkim	5	20.6	15	21	36
31.	Tamilnadu	19	1	19	7.5	26.5
32.	Tripura	17.5	31.1	17	31	48
33.	Uttaranchal	17.9	3	18	7.5	25.5
34.	Uttar Pradesh	21.1	0.1	21	7.5	28.5
35.	West Bengal	23	5.5	23	7.5	30.5

Source - Table A-5, Primary Census Abstract

NST - No Scheduled Tribe notified.

NSC - No Scheduled Caste notified.

-* State/UT where SC and ST population put together is more than 50%.

Note :- The above revised norms may be made applicable to Kendriya Vidyalayas in the Civil sector except those meant for Para Military Forces.